



Faculty: _____
Education Department
Liberal Arts & Social Sciences
3201 W. Pecan, McAllen, TX 78501

Faculty Phone: (956) 872-_____
Fax: (956) 872-1930

Semester: _____

Dear Principal or Administrator in charge:

I sincerely appreciate your cooperation in helping our STC students enrolled in the Associate of Arts in Teaching (AAT) pursue their career goals.

Our students will be working with your school to fulfill one of their EDUC 2301, Introduction to Special Populations, requirements. The EDUC 2301 “course must include a minimum of 16 contact hours of field experience in P-12 classrooms”. This course is part of the Associate of Arts in Teaching (AAT) degree curriculum as approved by the Texas Higher Education Coordinating Board (THECB). The AAT degree is intended to transfer to baccalaureate programs leading to initial teacher certification.

The student, _____, will arrange specific visitation times and dates with your approval. Students are encouraged to visit different classrooms at elementary, middle, and/or high school campuses. Students have a form that must be completed and signed during each scheduled visit. In any case, students will follow all guidelines set by each school.

Again, I thank you. If you need additional information, please contact me. You may contact me at **(956) 872-_____** or email me at _____@southtexascollege.edu

Sincerely,

Faculty _____
South Texas College